

Frequently Asked Questions (FAQs)

Here you will find a helpful list of questions and answers to regular inquiries that arise. If you are unable to find an answer to your question, please do not hesitate to [contact the center](#) directly.

How do I register for the training?

To register for the training, scroll to the bottom of the [registration page](#) and click on the "Register Now" button to choose a date you are able to attend Part Two of the training (which is online via Zoom with a live instructor). You will need to complete an online registration form and provide an electronic payment of \$75.00 via credit card.

What is the registration deadline?

Registration for each deadline date listed will close when the course capacity has been reached (maximum of 20 registrants per date) or two days prior, whichever comes first. The registration deadline date represents the date that all online portions of the course (Parts One and Two) must be completed in order to receive a Certificate of Completion.

How much does the training cost?

This training is \$75 per person.

Who are the instructors of the training?

The online training modules were recorded by Amanda Nickerson, PhD, Director of the [Alberti Center for Bullying Abuse Prevention](#), and Stephanie Fredrick, PhD, Associate Director (Part One). Toni Torchia, PhD, Community Programming Consultant, is the instructor for the live portion via Zoom (Part Two). [More information about Drs. Nickerson, Fredrick, and Torchia.](#)

What are the requirements of this training?

As mandated by the New York State Education Department (NYSED), this training consists of two 3-hour portions. **Due to the social distancing guidelines set forth by New York State during the COVID-19 crisis, we are offering both portions online until further notice.** Part One of the online portion contains four modules, each requiring a score of 80% or better on the quiz to proceed through each module. Part One must be completed successfully before you will receive access (the Zoom link) for Part Two. Part Two of the online portion will take place "live" with an instructor via Zoom. Participation and a feedback survey are required to be completed successfully. Once both portions are completed (a total of 6-hours), you will receive a Certificate of Completion which will be submitted electronically to NYSED and included under "Workshops" in your TEACH account.

How do I access the online portion of the training?

1. Register as a new user to be enrolled in the course. You will receive a link to do this in your registration confirmation email.
2. Be sure to write down your username and password in case you don't complete the course in one sitting.

3. After completing Part One (3-hour online session), you will receive a Zoom link that will allow you to attend the “live” Part Two session on the date that you registered for. The link is generally sent out, via email, one-day prior to the training.

How will I know that I have successfully completed the online training?

Once you have completed all of the online modules for Part One and participated in the “live” session for Part Two, the instructor will provide you with a feedback survey. At the end of the survey, you will receive a Certificate of Completion that you can download for your records. You will then complete an information form that you will submit to a secure link provided by the instructor. This information form will be submitted to NYSED to let them know that you have completed the DASA Training and the workshop will then be added to your TEACH account. If you do not see the course added under the “Workshop” tab in your TEACH account within one week of completing Part Two, please let us know by contacting [Brie Kishel, program & operations manager](#).

How will I show that I have completed the training?

You can download a copy of your Certificate of Completion on the final page of the feedback survey for your records. Alberti Center staff will submit your completion of the course electronically to the New York State Education Department to be included under "Workshops" in your TEACH account within 1-week of course completion.

What information do I need to provide in order to receive my Certificate of Completion?

You will need to provide the following information (**EXACTLY AS IT APPEARS IN YOUR TEACH ACCOUNT**) in order for your certificate to be electronically submitted to NYSED:

- First Name
- Last Name
- Address
- Date of Birth
- Last 5 digits of social security number

This information will be collected via a form that you will complete and submit to a secure link (provided by the instructor) at the end of Part Two!

How many students will be allowed to register for each date?

The maximum capacity for each Part Two session is 20 students.

How do I switch to a different completion date?

You may email alberticenter@buffalo.edu to request a change or extension to your date of completion deadline.

Can I cancel my registration for a complete refund?

As long as you have not yet accessed the online training, you may contact alberticenter@buffalo.edu to request a full refund.

May I take only Part One or Part Two online through the Alberti Center and complete the rest of the training with another provider?

No. Both portions of the online training (Parts One and Two) must be completed through the Alberti Center or be taken entirely through another provider.